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| ARB & Pre ARB Criteria |



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| **Global** | **Infrastructure** |

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# Revision History

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| --- | --- | --- | --- |
| Rev # | Description | Date | Author |
| 1.0 | Baseline | 8/26/18 | Ed Ziehm |
| 1.1 |  |  |  |
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# Introduction

The purpose of this ARB criteria is to establish whether or not a work effort, project, pilot or proof of concept needs to go thru a full scale ARB Review. A Pre ARB process has been designed to provide the quickest path to design, develop, deploy and support new and existing technologies.

# Basic criteria for ARB as a required step:

Answering “yes” to any one of the following criteria will require an ARB Preview before material resources are applied to design, construction and deployment of any solution.  The ARB preview will provide guidance on the ARB review required or not question. Ask and share first or risk your project or effort being stopped.

1. Will the solution be connecting/presenting data for consumption by entities/systems outside of the Gates network;
2. Will the solution be connecting entities/systems from outside of the Gates network to internal systems;
3. Might the solution be introducing new technology into the Gates portfolio
4. Might the solution impact or be distributed to a material number of users
   1. Materiality as determined by the ARB Board.  This includes activities such as: version upgrades, new building construction, PC applications. Ask and share first if you are uncertain
5. Will the solution likely be installed on more than 1 server or influence/communicate with more than one server that is on the Gates network
6. Might the solution require exceptions to existing infrastructure/security standards and/or configurations.
7. Might the solution materially impact existing infrastructure or security systems
   1. Materiality as determined by the ARB Board.  Ask and share first if you are uncertain
8. Could the solution apply to more than a single facility – regional, global

# ARB Preview contents

What needs to be presented and discussed at an ARB Preview?

1. What problem are we solving
2. What solution(s) are we proposing/considering/evaluating
3. What does the work effort, POC or project/system entail
4. Who needs to participate or is required to support the POC or project
5. Is it safe – noninvasive, no network impact, no firewall impact, no security impact, etc.
6. What outcome are we looking for
7. What is the production support operating model
8. What is the funding model and source

The ARB Preview is intended to be nothing more than a conference call for global participation and exchange. A formal presentation is not required as this is intended to be a conversation and open dialogue. It may be necessary to provide a level of documentation to help express and share ideas and create a common understanding of thoughts, concepts and ideas. The ARB Executive Committee or their designates will make the determination whether the effort needs to proceed to a full ARB review.

This is an opportunity for the global team to share new ideas, keep abreast of who is doing what to whom and when; look for insights from others - someone else may have a solution or experience in what the presenter is proposing.  And, perhaps most importantly – let’s play safe by pooling our knowledge.